



# 2020 EXHIBIT SPACE APPLICATION & CONTRACT

FEBRUARY 17-19, 2020 • THE VENETIAN RESORT • LAS VEGAS, NV

## SPACE APPLICATION AND CONTRACT

**INSTRUCTIONS:** All applications must be signed, completed and accompanied by correct deposit. Applications that are incomplete, unsigned or not accompanied by proper deposit will be returned for completion and will not be entered into the assignment process.

### CONTACT INFORMATION

Company Name \_\_\_\_\_  
 Address \_\_\_\_\_  
 City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
 Main Phone \_\_\_\_\_  
 Website \_\_\_\_\_

Booth Main Contact \_\_\_\_\_  
 Booth Contact Email \_\_\_\_\_  
 Booth Contact Phone \_\_\_\_\_  
 Addt'l emails \_\_\_\_\_

**PLEASE NOTE:** If you are displaying a vehicle you must purchase a space that allows for a minimum 3-foot margin on all four sides of the vehicle. Vehicle doors may not open into the aisle or breach the border of your contracted space when fully extended. All space will be sold in 10-foot increments.

**\* To qualify for the advertiser discount, You must have advertised at least 6 times in any Bobit Business Media publication. (Print and/or digital in prior year)**

Vehicle Space Square footage	Advertiser Rate	Regular Rate
4,801 +	\$20 Per sq. ft.	\$25 Per sq. ft.
3,401 - 4,800	\$21 Per sq. ft.	\$26 Per sq. ft.
2,401 - 3,400	\$22 Per sq. ft.	\$27 Per sq. ft.
500 - 2,400	\$23 Per sq. ft.	\$28 Per sq. ft.

In-Line Space Square Footage	Advertiser Rate	Regular Rate
10 x 10	\$2,880	\$3,880
10 x 20	\$5,760	\$6,760
10 x 30	\$8,640	\$9,640
20 x 20	\$11,500	\$12,500

### ADDITIONAL MANDATORY FEES:

Carpet..... \$1.25 per square foot  
 Liability Insurance..... \$84  
 Exhibitor Party Sponsor Fee \$500

Vehicle Space Cost Calculation	
_____ sq. ft. X \$ _____ per sq. ft.	= \$
Carpet Fee (Mandatory) 1.25 per sq ft	= \$
Liability Insurance (Mandatory)	= \$ 84
Party Sponsor Fee (Mandatory)	= \$ 500
<b>Exhibit Total</b>	= \$
Deposit Due (Min 50%)	= \$
Balance Due (deadline Dec 20, 2019)	= \$

In-Line Space Cost Calculation	
Total Booth	= \$
Carpet Fee (Mandatory) 1.25 per sq ft	= \$
Liability Insurance (Mandatory)	= \$ 84
Party Sponsor Fee (Mandatory)	= \$ 500
<b>Exhibit Total</b>	= \$
Deposit Due (Min 50%)	= \$
Balance Due (deadline Dec 20, 2019)	= \$

### PAYMENT TERMS AND ACCEPTANCE:

**PAYMENT SCHEDULE:** A 50% non-refundable deposit must accompany this contract for space confirmation. All invoices received must be paid upon receipt. No space will be held and no contract will be processed without a deposit. Full balance is due December 20, 2019 to maintain your exhibit space. Contracts submitted after December 20, 2019 must be paid in full.

**CANCELLATIONS:** Payment is refundable, less the 50% deposit if notified in writing prior to December 20, 2019. No refunds or credits will be granted, under any circumstance, after December 20, 2019.

By signing this contract, I agree to abide by the terms stated above and the rules and regulations outlined on page two of this document and authorize Bobit Business Media to charge the credit card indicated on this application and agree that you will not seek to charge back or dispute your payment.

Signature \_\_\_\_\_ Print Name \_\_\_\_\_ Date \_\_\_\_\_

DEPOSIT AMOUNT: \$ \_\_\_\_\_ PAYMENT TYPE:  American Express  Visa  MasterCard  Discover  Check  
 CREDIT CARD NUMBER: \_\_\_\_\_ EXP. \_\_\_\_\_ ZIP CODE \_\_\_\_\_ CVV \_\_\_\_\_

NAME ON CARD \_\_\_\_\_ SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

Please return to ILCT and keep a copy for your records.

RETURN BY FAX: (310) 533-2511

MAKE PAYABLE TO: ILCT

RETURN BY MAIL: 3520 Challenger Street  
 Torrance, CA 90503

RETURN BY EMAIL: [EventContracts@bobit.com](mailto:EventContracts@bobit.com)

INCLUDE SUBJECT LINE: ILCT2020

QUESTIONS: (800) 576-8788 or [lctshow.com](http://lctshow.com)

# INTERNATIONAL LIMOUSINE CHARTER & TOUR SHOW

## THE VENETIAN RESORT, LAS VEGAS, NV

### 2020 RULES & REGULATIONS

**PART OF CONTRACT:** These rules and regulations constitute a bona fide part of the contract for ILCT Show, hereafter called ILCT Show space. Exhibit Management reserves the right to render all interpretations and decisions, should questions arise, and to establish further regulations as may be deemed necessary to the general success and well-being of the exposition. Exhibit Management's decisions and interpretations shall be accepted as final in all cases.

**1. CONTRACT FOR SPACE:** Applicants for exhibit space are required to execute and forward an Application/Contract to ILCT Show a deposit of 50%.

**2. SPACE ASSIGNMENT:** Space for all valid contracts in hand will be assigned on a first-come first-served basis. In all cases, efforts will be made to assign space in as close compliance as possible with applicant's choices.

**3. PAYMENT FOR SPACE:** A 50% non-refundable deposit must accompany this contract for space confirmation. All invoices received must be paid upon receipt. No space will be held and no contract will be processed without a deposit. Full balance is due December 20, 2019 to maintain your exhibit space. Contracts submitted after December 20, 2019 must be paid in full.

Payment is due in full with contract submission for all contracts received after December 20, 2019. Failure to comply will result in the forfeiture of reserved space assignments. Exhibitors will not be permitted to move into the exhibit hall without full payment.

**4. CANCELLATION:** Sales are final.

**5. SUBLETTING SPACE:** No exhibitor may assign, sublet, share or apportion his space in whole or in part, nor exhibit any products or services other than those manufactured or handled in the normal course of his business, nor permit any agent of any exhibiting firm to solicit business or take orders in his space.

**6. EXHIBIT CONTRACTOR:** ILCT Show will furnish each participating exhibitor with a Service Manual that will specify the Official Exhibit Contractor and will contain exhibit instructions, shipping labels, and order forms for all booth accessories and services required. Orders not processed in advance for signs, furniture, labor and other requirements must be procured at the Official Exhibit Contractor's Service Desk which will be maintained in the exhibit hall. All participating exhibitors must abide by union jurisdiction in force at the time of exposition.

**7. ARRANGEMENT OF EXHIBITS:** ILCT Show will provide display space as indicated on the official floor plan, insofar as possible, but reserves the right to make any changes necessary in the interests of an exhibitor.

**8. DISPLAY CONSTRUCTION AND LIMITATIONS:** Complete kit will be forwarded to exhibitor upon receipt by ILCT Show of an executed Application/Contract with payment. Regulations regarding exhibit specification will be included in the Exhibitor Service Kit.

**9. EXHIBIT HOURS, INSTALLATION AND DISMANTLING:** See Exhibitor Service Kit for complete details

**10. EXHIBITORS' ADMISSION CREDENTIALS:** Representatives must register upon arrival at the exhibit area and at all times wear identification badges, containing the name of the firm that contracted space, which will be furnished without charge and which entitle wearers to attend conference sessions. A full registration fee will be assessed for any badge replacement. No one under 17 admitted.

**11. GENERAL REGULATIONS:** No part of the building shall be defaced in any manner, nor shall signs or other articles be posted, nailed or otherwise affixed to any pillars, walls, doors or other parts of the building. Combustible decorating material, gasoline, kerosene, acetylene and all other flammable or explosive substances are forbidden. The use of helium balloons smaller than 36 inches is prohibited. All vehicles must have battery cables disconnected and less than 1/8 tank of gas in fuel tanks. Fuel tanks shall have locking-type caps or be sealed with tape. A copy of ignition key must be left with the decorator. Vehicles to be displayed must have steering and drive shaft apparatus firmly attached and operable during move-in and move-out. Cloth and other decorating materials must pass any flame-proofing and fire codes and ordinances prevailing in the convention city. All packing containers, wadding, wrapping and such materials must be removed from the immediate exhibit area and not stored under tables or behind displays. In accordance with the city fire codes and ordinances, smoking will be permitted only in designated areas of the Convention Center during installation and dismantling.

**12. CONTRACTED LABOR:** Prevailing union regulations regarding use of union operators for equipment must be observed by all exhibitors.

**13. NON-LIABILITY:** It is expressly agreed by each and every contracting exhibitor, his agents and his guests, that neither ILCT Show nor Bobit Business Media, nor its employees, nor its contractors shall be liable for loss or damage to the goods or properties of exhibitors. At all times such goods and properties remain in the sole possession and responsibility and custody of each exhibitor.

On signing the Application/Contract, exhibitor releases and agrees to indemnify the ILCT Show, Bobit Business Media, its managers, officers, members, sponsors, employees and agents, and save them harmless from any suit or claim for property damage or personal injury by whomsoever sustained, including exhibitor and its agents or employees, on or about the exhibitor's display space or arising out of exhibitor's participation in the exposition, including such damage or injury resulting in part from the negligence of one or more of the aforementioned indemnities.

**14. WAIVER OF SUBROGATION:** Exhibitor hereby waives and releases any rights of subrogation it or its insurers may have against ILCT Show and Bobit Business Media.

**15. INSURANCE CERTIFICATE:**

**NEW FOR 2020!** For your convenience we are now including liability insurance which meets all of our insurance requirements along with your booth space fee. You will no longer need to go through the paperwork and costs of submitting your own compliant insurance. We hope you appreciate this new benefit.

**16. NO WAIVER:** The failure on the part of either party to insist upon a strict performance by the other party of any of the terms, covenants and conditions herein contained shall not be deemed to be a waiver by him of any breach of any term, covenant or condition herein contained. Waiver by either party of any breach by the other shall not operate to extinguish the term, covenant or condition the breach whereof has been waived nor be deemed to be a waiver of the right to declare a forfeiture for any other breach thereof. The waiver by one party of the performance of any covenant, condition or promise shall not invalidate this contract nor shall it be considered a waiver of any other terms, covenants and/or conditions.

**17. ILCT Show reserves the right to make such additional conditions, rules and regulations as Exhibit Management deems necessary to enhance the success of the exposition, and to decline or prohibit any exhibit which in its judgment is out of keeping with the character of the convention, this reservation being all-inclusive as to persons, things, printed matter, products and conduct.**

**18. EXHIBITOR PARTY SPONSOR FEE:** A \$500 per company flat fee is assessed to each exhibitor and allocated to the Exhibitor Sponsored Party. All exhibiting company personnel are invited. A hosted bar and live entertainment are included.

**19. SENIORITY REWARDS:** Assigned to a company that has committed to an advertising spend of \$10,000 with LCT Magazine for the calendar year.

**20. PRICING:** No displayed pricing is allowed on any vehicle.

LCT Advertising/Exhibiting Policy Pertaining to Conversion and Secondary Manufactured Vehicles

1. ILCT will make every effort to screen conversion advertisers/exhibitors in an effort to promote safety tested, legally alerted vehicles on LCT Magazine and at ILCT.

2. Vehicle Exhibiting Policy: All companies must sign a sworn safety compliance affidavit in order to be considered for show participation at the 2018 ILCT Show. ILCT reserves the right to review said affidavits with NHTSA in advance of the show and to accept/reject applications that are not deemed compliant to FMVSS.