

# What is ACE?



Automotive  
Compliance  
Education

Automotive Compliance Education trains, certifies, and annually recertifies dealership and industry personnel. Role-specific, online and affordable, ACE certification proves your commitment to compliance.

## Certification Levels

### Compliance Officer

**\$695**

**\$139.00 Recertification**

**49 Lessons**

**175 Exam Questions**

The Compliance Officer, GM and Dealer Principal are responsible for all things compliance related. This course provides the information for all things compliance related, including statutory and regulatory requirements, industry adapted best practices for those areas not specifically addressed by statute or regulation and how to audit deals for compliance.

### Automotive Compliance Specialist

**\$495**

**\$99.00 Recertification**

**41 Lessons**

**175 Exam Questions**

The Office Manager, Accounting Manager or Dealership Controller is the lead Risk Manager in a dealership. The courses in the Automotive Compliance Specialist curriculum provide an overview of the compliance-related risks in the dealership. After examining potential risks, the curriculum covers industry-standard best practices to help manage or mitigate the risks.

### F&I Specialist

**\$495**

**\$99.00 Recertification**

**41 Lessons**

**150 Exam Questions**

The ACE F&I Specialist certification was created specifically for F&I Managers and Directors. This course covers mandatory statutory or regulatory compliance and industry adapted best practices. This course also includes modules on some of the more popular, optional F&I products.

### Sales Management Specialist

**\$395**

**\$79.00 Recertification**

**37 Lessons**

**125 Exam Questions**

Virtually every process undertaken by Sales Managers and General Sales Managers contain a compliance component. This certification focuses on the compliance requirements inherent in processing customer data, documenting compliance with various federal requirements and structuring mutually acceptable transactions.

# ACE elevates industry certification to the logical next level!

## More than just an F&I certification

Separate, focused curricula for everyone who contributes to a dealership's compliance initiative, from the Sales Person and Billing Clerk to the F&I and Sales Manager.

## Online Compliance Training

You can leave the textbooks on the bookshelf. ACE training is delivered to the comfort and privacy of your computer in video based modules. Each module is less than 20 minutes long and is followed by a short quiz to affirm learning. Certification testing is also completed online at the candidate's convenience.

## Compliance Management System

A Compliance Management System is a process which outlines the steps a business must take to accomplish its Compliance objective. These components include conducting a risk assessment, developing policies and procedures, provide training and conduct periodic audits. ACE certification fulfills the training requirement under a Compliance Management System.

## Annual Renewal

Continuous education is a crucial component to ongoing compliance. ACE requires an annual re-certification which includes recommended or required annual training and modules covering recent events.

## Reporting

A robust reporting system supports the dealership Compliance Officer's or Risk Manager's ability to track employees' progress toward the completion of required certification and notification of upcoming renewals.

