

EXHIBITOR SERVICES

Create the ultimate brand experience with a sensory-rich environment that drives attendee interest.



THE COSMOPOLITAN
of LAS VEGAS

NAME OF CONFERENCE		START DATE	END DATE	NO. OF EVENT DAYS
ORGANIZATION NAME		ON-SITE CONTACT NAME		ROOM/EXHIBIT BOOTH NO.
STREET ADDRESS		CITY	STATE	ZIP CODE
TELEPHONE NUMBER	DELIVERY DATE	DELIVERY TIME <input type="checkbox"/> AM <input type="checkbox"/> PM	PICKUP DATE	PICKUP TIME <input type="checkbox"/> AM <input type="checkbox"/> PM
EMAIL ADDRESS		ORDERED BY		

ORDERING INSTRUCTIONS: To guarantee equipment availability and advanced-rate pricing, place your order at least 21 days prior to delivery. Prices are for exhibit floor only. All rental prices subject to a 20% markup if ordered day of. Operator labor, if requested, is subject to the prevailing hourly rate with a four-hour minimum. An electronic receipt will be emailed to you. The total charge per item is determined by multiplying the price by the quantity ordered by the days rented. Please include applicable Sales Tax on equipment rental.

PSAV WILL CONTACT YOU DIRECTLY FOR PAYMENT INFORMATION. PRICING IS PER DAY.

Tax Exempt Status – If you are exempt from payment of sales tax, we require you to forward an exemption certificate for the state in which the services are to be provided.

Cancellations – Cancellations received within 48 hours of the scheduled delivery date are subject to a 50 percent fee applicable to equipment and tax. Cancellations received on the day of scheduled delivery or “no shows” are subject to the full amount of the order, including installation, drayage and tax.

All orders are subject to a minimum of one hour of labor for set and strike, 23% Service Charge, 4% Loss Damage Waiver and 8.25% Sales Tax. PSAV will provide a quote with cost to the supplied email address above.

PSAV is the exclusive provider for all power distribution, including power strips and extension cords. All equipment orders require power.

Form Submission – Email completed forms to: cosmopolitanexpo@psav.com.

MONITORS

	PRICE	QTY	DAYS	TOTAL
■ 24" LCD monitor	\$ _____	_____	_____	\$ _____
■ 32" LCD monitor	\$ _____	_____	_____	\$ _____
□ Dual-post stand				
□ Table stand				
■ 40" LCD monitor	\$ _____	_____	_____	\$ _____
□ Dual-post stand				
□ Table stand				
■ 46" LCD monitor	\$ _____	_____	_____	\$ _____
□ Dual-post stand				
□ Table stand				
■ 55" LCD monitor	\$ _____	_____	_____	\$ _____
□ Dual-post stand				
□ Table stand				
■ 80" LCD monitor	\$ _____	_____	_____	\$ _____
□ Dual-post stand				
□ Table stand				

POWER

	PRICE	QTY	DAYS	TOTAL
■ 120V – 5 AMP	\$ _____	_____	_____	\$ _____
■ 120V – 10 AMP	\$ _____	_____	_____	\$ _____
■ 120V – 20 AMP	\$ _____	_____	_____	\$ _____
■ 25' Extension cord	\$ _____	_____	_____	\$ _____
■ Power strip	\$ _____	_____	_____	\$ _____
■ PSAV is the exclusive provider for all power distribution, including power strips and extension cords.				

AUDIO EQUIPMENT

Please contact PSAV for audio options

ACCESSORIES

	PRICE	QTY	DAYS	TOTAL
■ Laptop	\$ _____	_____	_____	\$ _____
■ HDMI cable	\$ _____	_____	_____	\$ _____
■ Computer display adapter	\$ _____	_____	_____	\$ _____

INTERNET

	PRICE	QTY	DAYS	TOTAL
■ Wired internet connection	\$ _____	_____	_____	\$ _____
■ Wireless internet connection	\$ _____	_____	_____	\$ _____
■ Dedicated bandwidth	Please contact PSAV for quote			

LIGHTING

	PRICE	QTY	DAYS	TOTAL
■ Up-light	\$ _____	_____	_____	\$ _____
■ Please contact PSAV for booth lighting options				

RIGGING

All rigging requests should be placed using the [Rigging Request Form \(https://www.psav.com/riggingform\)](https://www.psav.com/riggingform).

CUSTOM ITEMS

	PRICE	QTY	DAYS	TOTAL
■ _____	\$ _____	_____	_____	\$ _____
■ _____	\$ _____	_____	_____	\$ _____
■ _____	\$ _____	_____	_____	\$ _____
■ _____	\$ _____	_____	_____	\$ _____

SPECIAL REQUESTS

Please add any items not listed above that you require.

PSAV®

The Cosmopolitan of Las Vegas

3708 Las Vegas Blvd. S., Las Vegas, NV 89109

■ office: 702.698.1300 ■ email: cosmopolitanexpo@psav.com



EXHIBITOR SERVICES

Create the ultimate brand experience with a sensory-rich environment that drives attendee interest.



THE COSMOPOLITAN
of LAS VEGAS

BOOTH DIAGRAM

ORGANIZATION NAME	ROOM/EXHIBIT BOOTH NO.
SHOW NAME	SHOW DATES
ONSITE CONTACT	PHONE NO.

Internet and AV

Please indicate on the grid the location of your internet drop(s) using **W** to signify a wired internet drop and **AV** to signify placement of AV equipment. If no location is indicated, the internet drop will be placed in the middle back of the booth.

Power

Please indicate on the grid the location of your power drop(s) using exact measurements and how many amps each power drop should have (e.g., 15A). If no location is indicated, the power drop will be placed in the middle back of the booth. There is a minimum labor charge.

Adjacent Booth No. _____

Adjacent Booth
No. _____

Adjacent Booth
No. _____

Adjacent Booth No. _____

PSAV®

The Cosmopolitan of Las Vegas

3708 Las Vegas Blvd. S., Las Vegas, NV 89109

■ office: 702.698.1300 ■ email: cosmopolitanexpo@psav.com

