



## Mandatory Forms Checklist

Here is a list of the mandatory forms, orders and information that EVERY exhibitor must return.

Additional forms may be required depending on the configuration of your exhibit. Please review the complete Sponsor Service Kit to determine which forms are necessary for you.

### Exhibit Display Rules & Regulations

**Due August 17, 2018**

Return to Show Management. All exhibiting companies must review and agree to the official display rules and regulations for BusCon. Please [click here](#) for an online form.

### Vehicle Specifications (For Vehicle Displays Only)

**Due August 17, 2018**

Return to Show Management

See page 14 for online submission instructions or [click here](#) for an online form.

### Proof of Insurance

**Due August 17, 2018**

Return to RainProtection Services

See page 16 for requirements or [click here](#) to order online.

### Emergency Contact Information

**Due August 17, 2018**

Return to Show Management

See page 18 for online submission instructions or [click here](#) for an online form.

### Official Mobile App Listing

**Due August 22, 2018**

Return to Show Management

See page 18 for online submission instructions or [click here](#) for an online form.

### Exhibitor Staff Pre-Registration

**Due September 7, 2018**

Register online.

See page 18 for online submission instructions or [click here](#) for an online form.

Exhibitors are allotted 2 full show badges per 100sqf no charge, 10 Badges MAX. For badges over the designated allotment, exhibitors may select an additional pass allowing access to seminars, receptions and lunches at a discounted rate of \$120.00 per badge.