



**HANGING SIGN:** If you have a sign or anything (truss, etc.) that has been approved to hang from the ceiling, **send it to the advance shipping warehouse** address. Hanging items must be identified and readily available since they are installed first, before the show floor becomes encumbered by freight.

Print at least one label for each box. Include the exhibiting company name and booth number. If you are creating your own labels, make sure the same information below is on your labels.

Hanging Sign Shipping Labels

R U S H	<b>ADVANCE WAREHOUSE HANGING SIGN</b>
	TO: (EXHIBITING CO. NAME)
	Booth #: c/o Shepard Exposition Services
	6101 West 80th Street
	Indianapolis, IN 46278
	Delivery Hours: M-F, 8-4:30 PM
For: BusCon	
First day freight can arrive w/o a surcharge:	
<b>September 4, 2018</b>	
Last day freight can arrive w/o a surcharge:	
<b>September 24, 2018</b>	

R U S H	<b>ADVANCE WAREHOUSE HANGING SIGN</b>
	TO: (EXHIBITING CO. NAME)
	Booth #: c/o Shepard Exposition Services
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