

**WHERE
CONSIGNORS
CONNECT**



March 26-27, 2019
IARA and NAAA
meetings begin March 25
Caesars Palace Las Vegas

ORDER FORM: MEETING ROOM

DEADLINE: February 20, 2019

If you would like to host a meeting, please fill out the form below. Space is limited and will be assigned on a first come-first serve basis. The rental fee includes rental for up to two hours and standard room set-up. All audio-visual, catering, and special requests are the responsibility of the host.

Your company is required to be registered for CAR to maintain a hospitality suite, or conduct a meeting or event. You must request approval from CAR 30 days prior to the event. No events will be permitted that conflict with any official portion of CAR programming. Promotion of the event may occur at the host's booth or if the event is open to the entire conference delegation, a request can be made to be included in the event guide. CAR reserves the right to refuse a meeting in conjunction with the event.

Company: _____

Contact Name: _____ On-Site Contact: _____

Billing Address: _____

City/State/Zip/Country: _____

Company Phone: ____ On-Site Phone: ____

E-Mail: _____

Meeting Space \$400.00 per hour (2 hour minimum room rental)

1st Choice Date Requested: _____ 1st Choice Time: _____

2nd Choice Date Requested: _____ 2nd Choice Time: _____

3rd Choice Date Requested: _____ 3rd Choice Time: _____

Room Set up:(theater, reception, classroom) _____

of Anticipated guests: _____

Please list any special needs: _____

Amex Visa M/C Discover Check Enclosed Please Invoice Me

Please charge my credit card: Total \$ _____ Authorized Signature _____

Card # _____ Exp. Date _____

Your Contact for This Item
Catherine Cobb, Event Manager
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catherine.cobb@bobit.com