



MAIL OR FAX FORMS WITH PAYMENT TO :

ENCORE EVENT TECHNOLOGIES CAESARS PALACE
8850 W. Sunset Road 3rd Floor, Las Vegas, Nevada 89148

Phone: (702) 660-6881 Fax: (855) 809-4532 Email: services@encore-us.com



Booth Number: To receive advanced pricing, Encore Event Technologies must receive your completed order, with billing information, fifteen (15) days prior to show move-in. EVENT NAME:

EVENT DATES: INSTALL LOCATION IN ROOM/BOOTH: (Provide floor plan if available)

EXHIBITING COMPANY NAME:

BILLING ADDRESS OF CREDIT CARD:

CITY: STATE: ZIP: ON-SITE CONTACT:

TELEPHONE NUMBER: FAX NUMBER: ON-SITE PHONE:

ORDERED BY: EMAIL ADDRESS:

CREDIT CARD TYPE: CREDIT CARD NUMBER: EXP. DATE:

CARDHOLDERS SIGNATURE: PRINT CARDHOLDERS NAME:

BY SIGNING AND DELIVERING THIS FORM CUSTOMER AGREES TO ALL TERMS AND CONDITIONS ON THIS FORM. PLEASE READ THOROUGHLY FOR ALL INSTRUCTIONS PRIOR TO PLACING ORDER. NO CHECKS ACCEPTED

ELECTRICAL SERVICES FORM

Encore Event Technologies, its contractors, and subcontractors are not responsible for voltage fluctuation or power failure due to temporary conditions or loose connections. For your protection, you should install a surge protector under/over voltage protector on your computer(s) and/or other equipment you deem necessary.

Please call for additional services that are not listed on this order form, or for custom quotes for large orders NO REFUNDS ONCE SERVICE INSTALLATION BEGINS Installation cannot begin until order is finalized and payment method has been received

20% Discount if order received 14 days prior to exhibitor move-in, excluding labor

FOR 24 HOUR POWER, SERVICE RATES DOUBLE

Table with columns: ELECTRICAL SERVICES, STANDARD ORDER RATE, QUANTITY, SUBTOTAL. Includes rows for 120 VOLTS (5, 10, 20 AMPS), ELECTRICAL MATERIALS (6' OUTLET PLUG STRIP, 25' EXTENSION CORD).

PLEASE SUBMIT A FLOOR PLAN FOR ALL ISLAND BOOTHS AND UNDER CARPET ELECTRICAL RUNS

Table with columns: ADDITIONAL ELECTRICAL SERVICES, STANDARD ORDER RATE, QUANTITY, SUBTOTAL. Includes rows for 208 VOLTS SINGLE PHASE (20, 30, 60, 100 AMPS).

SUBTOTAL

FOR 24 HOUR POWER, SERVICE RATES DOUBLE

PRICING IS VALID FOR EVENT SHOW HOURS

Summary table with columns: ALL ELECTRICAL MATERIALS & SERVICES WILL REQUIRE A 15% SERVICE FEE, 15% SERVICE FEE, ALL ISLAND BOOTHS AND ADDITIONAL SERVICES REQUIRE ELECTRICAL LABOR, MATERIAL AND SERVICES TOTAL.

Summary table with columns: LABOR RATES: STRAIGHT TIME - \$125.00 OVERTIME - \$250.00, LABOR TOTAL, MINIMUM 1 HOUR LABOR INSTALL AND MINIMUM 1/2 HOUR LABOR DISMANTLE, GRAND TOTAL.

LABOR: Labor between the hours of 8:00am and 5:00pm, Monday through Friday will be at the straight time labor rate. Labor before 8:00am and after 5:00pm, Monday through Friday and all Saturdays, Sundays and Holidays will be at the overtime rate.

Setup/Disconnect Labor dates/times are based on the load-in schedule (and space availability) for your event. Encore does not control the event schedule for your event and therefore cannot control if setup/disconnect is during straight time or overtime hours.