



Quick Reference Sheet

Exhibitor Move-In – Anaheim Convention Center – Hall A

Monday, May 18	8:00am	-	5:00pm	All vehicles in this day
Tuesday, May 19	8:00am	-	10:00am	Show Ready Preparations

Exhibit Hours – Anaheim Convention Center – Hall A

Monday, May 18	9:30am	-	12:30pm	GFX Block Party & Experience
Tuesday, May 19	11:00am	-	3:00pm	
Wednesday, May 20	10:30am	-	3:00pm	

Exhibitor Move-Out – Anaheim Convention Center – Hall A

Wednesday, May 20	3:00pm	-	9:00pm	Early Dismantle Prohibited
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Important Deadline Snapshot Some deadlines are not included, please review the kit for additional deadlines.

Deadline	Form or Information	Contractor/Vendor
April 17, 2020	- First Day Items Can Arrive at the Warehouse - Discount Services on Custom Shepard Rentals - Graphics, Hanging Signs, & Rigging Forms	Shepard Exposition Services
	- Emergency Contact Form - Vehicle Specifications Form - Public Directory Form	Show Management
April 24, 2020	Hotel Group Rate Deadline	Hilton Anaheim
April 28, 2020	Electric Discount Deadline	Edlen Exhibition Services
	Discount Services on Standard Shepard Rentals	Shepard Exposition Services
May 1, 2020	Exhibitor Vehicle & Machinery Form	Anaheim Fire & Rescue
	AV & Computer Discounted Services	PSAV
May 2, 2020	Hardwire and Wireless Internet, Telephone, & TV Service Discount Services	Smart City
May 4, 2020	Badge Scanners	Custom Registration
May 14, 2020	Staff Registration	Custom Registration
May 15, 2020	Last Day for Warehouse Deliveries	Shepard Exposition Services

Shipping Addresses

Advanced Shipments Address

Shipments accepted (without a surcharge) on and between
April 17 – May 11

[Exhibiting Co. Name & Booth Number]
Government Fleet Expo & Conference
Shepard Exposition Services
2315 E. Locust Ct.
Ontario, CA 91761

Warehouse Hours are 8:00am - 4:00pm

Direct Shipments Address

c/o Shepard Exposition Services
[Exhibiting Co. Name & Booth Number]
Government Fleet Expo & Conference
Anaheim Convention Center
1850 West St.
Anaheim, CA 92802

Onsite shipping cannot arrive earlier than Monday, May 18 at 8:00am