



# SHOW INFORMATION

## Government Fleet Expo & Conference

F139021121

Orange County Convention Center - West Hall A | Orlando, FL

November 15 - 17, 2021

### Booth Package

Items provided in your booth, per exhibitor:

- 8' High Backwall Drape with 3' High Sidewall Drape
- 7" x 44" Cardstock Identification Sign

### Show Colors

Show Drape Color(s): Blue, White, Gold

Aisle Carpet Color: Blue

### Exhibit Show Schedule

#### GENERAL EXHIBITOR MOVE-IN

Monday, November 15, 2021 · 8:00AM to 5:00PM

Tuesday, November 16, 2021 · 8:00AM to 10:00AM

#### EXHIBIT HOURS

Tuesday, November 16, 2021 · 11:00AM to 3:00PM

Wednesday, November 17, 2021 · 10:30AM to 3:00PM

#### EXHIBITOR MOVE OUT

Wednesday, November 17, 2021 · 3:00PM to 7:00PM

#### FREIGHT REROUTE BEGINS\*

\*All outbound carriers must be checked in by this time

Wednesday, November 17, 2021 | 5:00PM

### IMPORTANT DEADLINES

#### Discount Price Deadline for Custom Shepard Rentals

Monday, October 18, 2021

#### Exhibitor Appointed Contractor Notification Deadline

Monday, October 18, 2021

#### First Day for Warehouse Deliveries Without a Surcharge

Monday, October 18, 2021

#### Discount Price Deadline for Standard Shepard Orders

Tuesday, October 26, 2021

#### Last Day for Warehouse Deliveries Without a Surcharge

Monday, November 8, 2021

#### Last Day for Warehouse Deliveries\*

Friday, November 12, 2021

\* Date indicated is last day freight can arrive to advanced warehouse with guarantee of delivery to booth for exhibitor move-in.

#### First Day Freight Can Arrive at Show Site

Monday, November 15, 2021 | 8:00AM

### Shipping Addresses

#### ADVANCE WAREHOUSE SHIPMENT ADDRESS

*Exhibiting Co. Name & Booth Number*

Government Fleet Expo & Conference

c/o Shepard Exposition Services

1701 Boice Pond Rd STE 101

Orlando, FL 32837

#### DIRECT TO SHOW SITE SHIPMENT ADDRESS

c/o Shepard Exposition Services

*Exhibiting Co. Name & Booth Number*

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Orange County Convention Center - West Hall A

9899 International Drive

Orlando, FL 32819