

VEHICLE STAGING & DELIVERY

Move-In Information

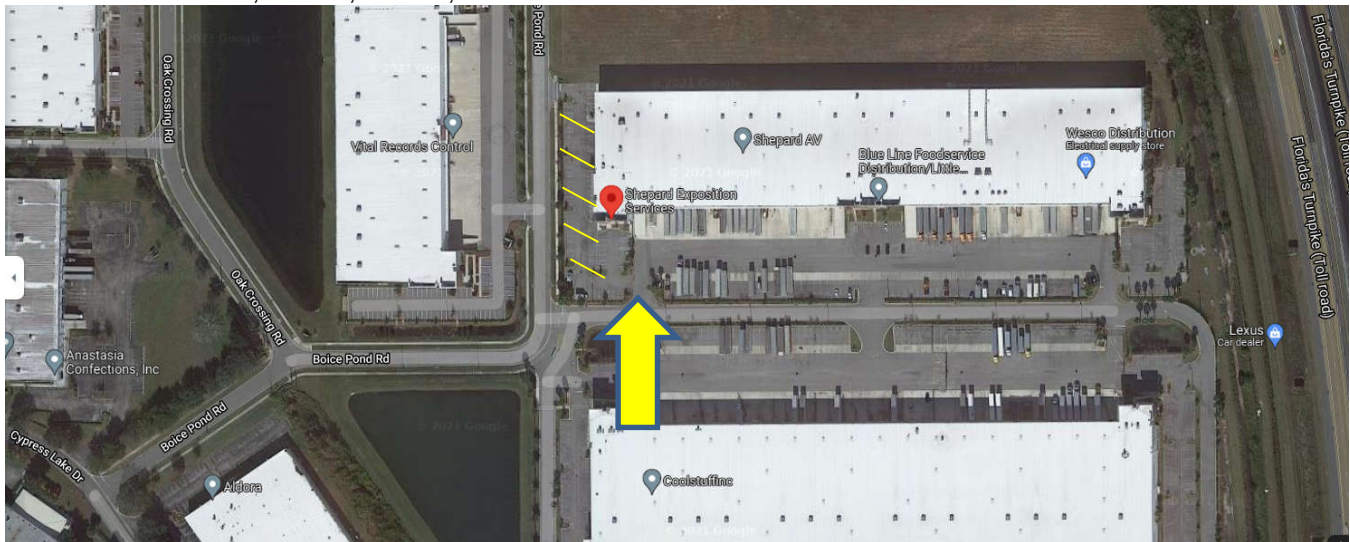
- All vehicles will move into the exhibit hall on Monday, November 15 starting at 8:00am at the West Hall A1 Loading dock
- If you need to deliver, stage, and store your vehicle prior to move-in, GFX suggests the Vehicle Staging Lot indicated below.
- Interior Detailing can take place in the Vehicle Staging Lot. Exterior detailing, except for washing, can take place in your exhibit booth. There are also a limited number of covered slips outside Hall A1 and A2 ONLY available on a first-come, first-served basis. Please do not use any other slip besides those behind A1 and A2 only.
- Please note that show management is not permitted to accept or sign for vehicles upon delivery. A company representative must be present.
- Show management is not permitted to accept or claim the keys to any vehicles at any time.
- Targeted Vehicles Move In Times are coming soon.

Vehicle Staging Lot

- Approximately 6.5 miles from the Orange County Convention Center 15-30 minutes depending on traffic. Directions and map provided below.
- Parking is available beginning Sunday at 8am, however, please be advised security will only be provided from 12:00pm on Sunday through Monday morning.

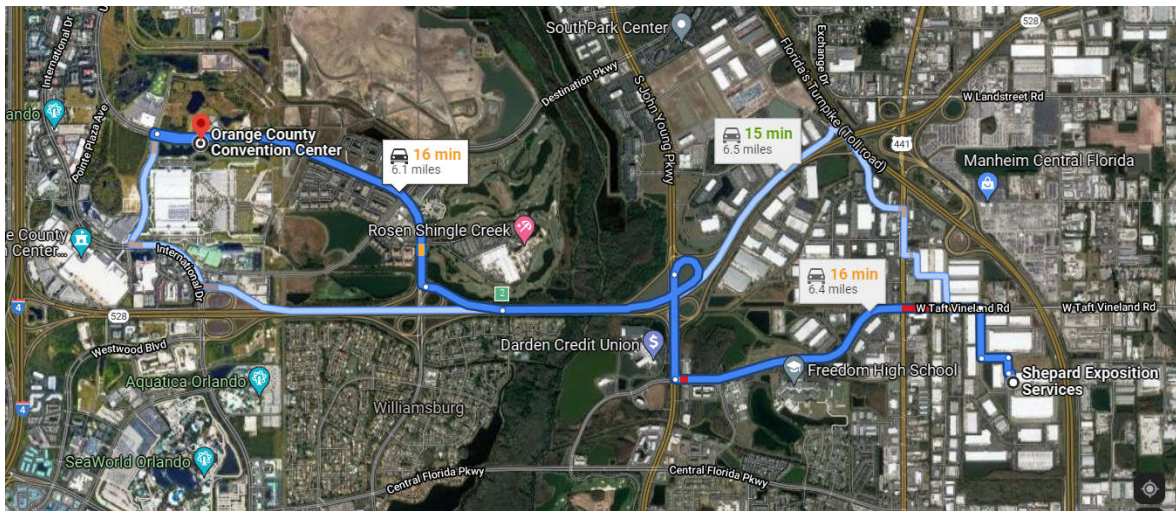
Shepard Exposition Services

1701 Boice Pond Road, Ste 101, Orlando, FL 32837



Arrow indicates entrance to lot, park in yellow area.

Suggested Route from Staging Lot to Orange County Convention Center



Shepard Exposition Services

1701 Boice Pond Rd #101, Orlando, FL 32837

Take Oak Crossing Rd to W Taft Vineland Rd

- ↑ 1. Head north toward Boice Pond Rd 2 min (0.5 mi)
- ↘ 2. Turn right onto Boice Pond Rd 302 ft
- ↙ 3. Turn left 384 ft
- ↘ 4. Turn right onto Oak Crossing Rd 0.1 mi
- 0.2 mi

Continue on W Taft Vineland Rd. Drive to Universal Blvd

- ↙ 5. Turn left onto W Taft Vineland Rd 13 min (5.6 mi)
- ↘ 6. Turn right onto S John Young Pkwy 1.6 mi
- ⤴ 7. Use the right lane to merge onto FL-528 W/FL-528 Toll W via the ramp to I-4 0.5 mi
- ↘ 8. Take exit 2 for Orangewood Blvd toward Universal Blvd 1.2 mi
- ↘ 9. Use the right 2 lanes to turn right onto Universal Blvd (signs for Convention Center) 0.4 mi
- ↪ 10. Make a U-turn at Convention Way 1.7 mi
- 0.3 mi
- i Destination will be on the right

Orange County Convention Center

9400 Universal Blvd, Orlando, FL 32819

ATTENTION

Vehicle Displays

**The Fire Marshal will be arriving at the OCCC
to inspect all vehicles on display in West Hall A1**

Here are the instructions for your inspection and the checklist to follow in preparation.

INSPECTION CHECKLIST:

- Fuel Tanks
 - Gas tanks are to be NO MORE THAN 1/4 or 10 GALLONS FULL, whichever is less.
 - CNG and propane tanks are to be NO MORE THAN 5 pounds of fuel or less full.
- Fuel tanks are to be locked or sealed with tape.
- Fuel valves for CNG and propane tanks must be in the off position.
- Ignition keys are to be removed from vehicle and kept at booth or at the Shepard Exposition Services desk.
- Battery cables must be disconnected, and the lead covered with electrical tape.
- Hood (or access to battery compartment) to be left open and the driver door unlocked
- A round trip spotting fee of \$200 plus tax will apply per vehicle placed inside the exhibit hall. This mandatory fee will be charged by Shepard Exposition Services. Please visit the Shepard service desk located in the back of the hall for more information or refer to page 21 of the Exhibitor Service Kit.

ADDITIONAL REGULATIONS:

- Vehicles cannot be removed during show hours.
- Refueling is prohibited by the facility.
- Exhibitors are not permitted to reconnect the battery and turn on the engine at any time before vehicle move-out.
- A drip pan or visqueen is required for under the vehicle, if you are not bringing a drip pad, visqueen can be purchased from Shepard Exposition Services for a small fee.
- Any vehicles that arrive after 5:00pm will be charged a late fee of \$100
- Vehicles must be removed from the hall no later than Wednesday, November 17 at 5:00pm
- For assistance on-site during move-in (which is at 8:00am on Monday, November 15), you may contact JR with Shepard Exposition Services, our official show contractor. He can be reached at 407-234-5927.



**WHERE
PUBLIC FLEET
PROFESSIONALS
CONNECT**

NOV 15-17, 2021

Orange County Convention Center

Orlando, FL

#GovFleetExpo

TARGETED VEHICLE MOVE-IN SCHEDULE

Booth #	Exhibitor Name	Time, Monday, 11/15 until complete
501	Harley-Davidson Motor Company	8am
533	General Motors Fleet	8am
540	Bergstrom Inc	8am
608	Forward Thinking System	8am
133	Ford	9am
143	Fiat Chrysler Automobiles	9am
345	Kawasaki	9am
549	Nissan	9am
161	Maintainer Corp	10am
461	Altec Industries	10am
660	New Flyer / MCI	10am
551	CM Truck Beds	10am
245	XL Fleet Corp	1pm
360	Menzi USA Sales Inc	1pm
549	Nissan	1pm
609	Spiffy	1pm
345	Kawasaki	1pm
445	Beam	1pm
361	ELMS	1pm
349	DD Dannar	1pm