



**WHERE THE
CAR RENTAL
INDUSTRY
MEETS**

March 22-24, 2020
Caesars Palace
Las Vegas, NV - USA
InternationalCarRentalShow.com
#ICRS2020
BROUGHT TO YOU BY **Auto Rental** **ACRA**
INTERNATIONAL Car Rental
CELEBRATING 25 YEARS

MOVE IN – MOVE OUT QUICK REFERENCE SHEET

SCHEDULE

Exhibitor Move-In

Sunday, March 22	8:00am	-	5:00pm	General Move-In
	9:00am	-	12:00pm	Vehicle Move-In
Monday, March 23	8:00am	-	11:00am	Show Ready Preparations

Exhibitor Hours

Monday, March 23	11:00am	-	2:30pm	Show Ready Preparations
	5:30pm	-	7:30pm	Exhibit Hall Open/Breakfast
Tuesday, March 24	12:00pm	-	3:00pm	Show Ready Preparations

Exhibitor Move Out

Tuesday, March 24	*3:00pm	-	7:00pm	Move-Out <i>*Early breakdown prohibited.</i>
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DEADLINES SNAPSHOT

DEADLINE	FORM OR INFORMATION	CONTRACTOR/VENDOR
February 21	Vehicle Specifications, Emergency Contact Exhibitor Appointed Contractor Notification First Day Items Can Arrive at Warehouse Shepard Discount Services (Furniture, Accessories, Booth Cleaning, Installation & Dismantle Labor, Carpeting, Carload Service)	Show Management Shepard Exposition Shepard Exposition Shepard Exposition
March 6	Public Directory Form	Show Management
March 6	Hotel Group Rate Deadline	Caesars Palace
March 13	Staff Registration	Show Management
March 20	Last day to Ship to Advanced Warehouse <i>(without a surcharge)</i> Lat Day to Ship to Advanced Warehouse	Shepard Exposition Shepard Exposition

SHIPPING ADDRESSES

Advanced Warehouse

Shipments accepted (without a surcharge) between February 21 – March 13, 2020.

[Exhibiting Co. Name & Booth Number]

International Car Rental Show

C/O Shepard Exposition Services

5845 Wynn Road, Suites A, B, C, D, Las Vegas, NV 8911

**ALL SHIPPING & HANDLING
WILL GO THROUGH SHEPARD
EXPOSITION SERVICES, INC.
DO NOT SHIP DIRECTLY TO THE
HOTEL**