

International LCT Show

Sands Expo & Convention Center - Las Vegas, NV

February 17 - 19, 2020

Event Code:	L117950220
email	lasvegas@shepardes.com
phone	(702) 507-5278
fax	(702) 948-0341

Please see Mobile Spot fees on the following page

Displaying a vehicle at the event? (including rolling stock, self-propelled, towed and/or pushed vehicles/machinery.) All vehicles must be escorted on and off the floor by a Shepard representative. Shepard charges a round-trip fee, per vehicle, to place a vehicle on the tradeshow floor. Additional charges may apply when additional labor and equipment required.

Step 1: If you have a vehicle, make sure it is shown on the official floorplan by alerting Customer Service or your Event Management.

Step 2: Contact Customer Service to **schedule** your move in and out. Vehicle placement must be supervised by the Exhibitor.

All vehicles must be removed no later than **Wednesday, February 19, 2020** **8:00 PM**

Any vehicles left after that time are subject to removal by towing or other means. Exhibitors are responsible for all removal charges.

Important Rules and Regulations

- Fuel in the tank shall not exceed 1/4 of the tank capacity or 5 gallons, whichever is less.
- At least one battery cable shall be removed from the battery used to start the vehicle engine and the disconnected battery cable shall be taped. Batteries used to power auxiliary equipment shall be permitted to be kept in service.
- Fuel tank openings shall be sealed to prevent the escape of vapors.
- Propane tanks to be removed.
- Visqueen or other protective covering approved by the Mandalay Bay Convention Center must be placed underneath vehicle.
- A minimum 42-inch wide access aisle or clear space shall be maintained around all sides of the displayed vehicle. Where multiple vehicles are displayed, a minimum 42" aisle shall be provided between vehicles.
- Vehicles shall not exhibit any leaks of fluids.
- Ignition keys are to be removed from vehicle and readily available at all times
- Hood (or access to battery compartment) to be accessible and the driver door unlocked.

Additional requirements:

- Vehicles shall not obstruct the clear width required for any portion of the means of egress
- Vehicles shall not be fueled or refueled within the building.
- Exhibitors are not permitted to re-connect the battery and turn on the engine at any time before vehicle move-out.
- Displayed vehicle may only be moved during exhibit hours as allowed by the permit conditions established during the plan review
- There is a mandatory **MOTORIZED UNIT/VEHICLE SPOTTING FEE** per vehicle. It must be paid and arranged through Shepard Exposition Services



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Discount Deadline: Tuesday, January 28, 2020

Order with complete Payment Authorization must be received before Discount Deadline date to receive discounted pricing.

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Please see previous page for Important Rules and Regulations

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Item	Code	Qty	Roundtrip	Total
Motorized Unit/Vehicle Spotting - 1 - 2 Vehicles	35106	_____	\$300.00	_____
Motorized Unit/Vehicle Spotting - 3 - 4 Vehicles	35106	_____	\$290.00	_____
Motorized Unit/Vehicle Spotting - 5 - 6 Vehicles	35106	_____	\$280.00	_____
Motorized Unit/Vehicle Spotting - 7 - 8 Vehicles	35106	_____	\$270.00	_____
Motorized Unit/Vehicle Spotting - 9 -10 Vehicles	35106	_____	\$260.00	_____

*Additional fees may apply if mobile spot cannot be driven into place and must be assisted or if scheduled mobile spot time is missed.

No refunds or exchanges once item has been delivered to your booth.
Cancellations must be received in writing within 48 hours of 1st day of exhibitor move in.

Total : \$ _____
NA Tax*: \$ _____
Amount Due: \$ _____

Company Name: _____ Booth # _____

Contact Name _____

Email: _____

Signature: _____