



Industry Summit

Caribe Royale Orlando - Orlando, Florida
October 9 - 10, 2018

BOOTH PACKAGE

Items provided in your booth, per exhibitor:
8' High backwall drape, 3' High sidewall drape
7" x 44" Cardstock Identification Sign

Event Code: F168841018

Connect With Us! email orlando@shepardes.com
phone (407) 888-9669
fax (407) 888-2301
mail 1701 Boice Pond Rd.,
STE 101, Orlando, FL
32837

Show drape color(s): Red, White
Aisle carpet color: Facility is carpeted

Show Information

EXHIBIT SHOW SCHEDULE

General Exhibitor Move-in:	Tuesday, October 9, 2018	8:00 AM - 4:00 PM
Exhibit Hours:	Tuesday, October 9, 2018	4:30 PM - 6:30 PM
	Wednesday, October 10, 2018	8:00 AM - 9:00 AM
	Wednesday, October 10, 2018	12:30 PM - 2:00 PM
	Wednesday, October 10, 2018	6:00 PM - 7:30 PM
Exhibitor Move-out:	Wednesday, October 10, 2018	7:30 PM - 11:00 PM
Freight Reroute Begins*	Wednesday, October 10, 2018	9:00 PM

All outbound carriers must be checked in by this time

SHIPPING ADDRESSES

Advance Shipments Address

[Exhibiting Co. Name & Booth Number]
Industry Summit
c/o Shepard Exposition Services
1701 Boice Pond Rd STE 101
Orlando, FL 32837

Direct Shipments Address

c/o Shepard Exposition Services
[Exhibiting Co. Name & Booth Number]
Industry Summit
Caribe Royale Orlando
8101 World Center Dr
Orlando, FL 32821

See Material Handling Rate sheet for all MH related fees!

IMPORTANT DEADLINES

Exhibitor appointed contractor notification deadline:	Tuesday, September 11, 2018	
Discount price deadline for standard Shepard orders:	Tuesday, September 18, 2018	
Discount price deadline for custom Shepard rentals:	Friday, September 7, 2018	
First day for warehouse deliveries without a surcharge:	Tuesday, September 11, 2018	
Last day for warehouse deliveries without a surcharge:	Tuesday, October 2, 2018	
Last day for warehouse deliveries*:	Friday, October 5, 2018	
<i>Date indicated is last day freight can arrive to advanced warehouse with guarantee of delivery to booth for exhibitor move-in.</i>		
First day freight can arrive at show facility:	Tuesday, October 9, 2018	at 8:00 AM