

BOOTH DISPLAY DIAGRAM MANDATORY

Deadline: October 4, 2019

This form is not available online. Please print, handwrite, sign and return to Marguerite.hoffman@bobit.com.

Booth Display Diagram

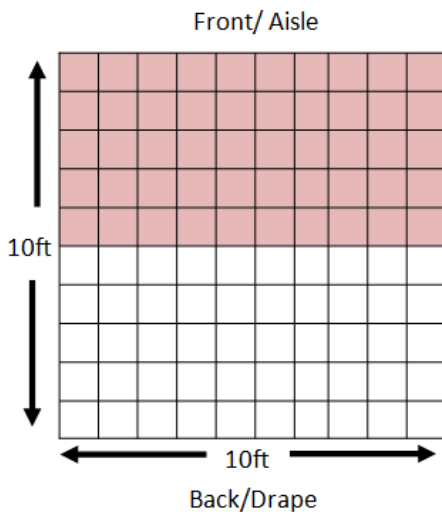
It is **mandatory** for all exhibiting companies to provide a diagram of their booth display. This is to ensure your booth layout fits the booth you have selected and adheres to our [Exhibitor Display Rules and Regulations](#). Please be sure to review the rules and regulations prior to move-in.

Draw your booth set up using the grid and display guidelines on the following pages or you may submit your own CAD. Label all items that will be included in your display such as banners, tables, chairs, audiovisual (including height of each) and submit your diagram to Marguerite.hoffman@bobit.com by **October 4, 2019**.

Booth Display Diagram – For Inline Booths

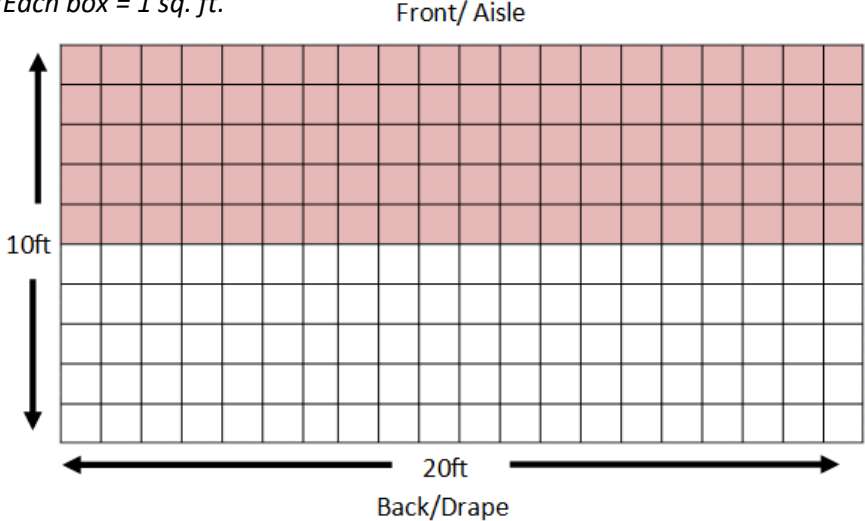
Company Name: _____

10' X10' Booth



10' X20' Booth

*Each box = 1 sq. ft.



Display Rules

- Items placed in the front half (i.e. 5ft) of your booth must be under 4ft tall. This is the shaded pink area.
- Tables and chairs should be placed in the back half of your booth, so your booth visitors are not congregating in the aisle.
- Floor standing objects must be no taller than 8ft including your backdrop/display, signs, etc.

Perimeter Booths

- The above display rules apply, except perimeter booths are permitted to have floor standing objects no taller than 12ft and may hang a banner at a height of 16ft from the floor to the bottom of the banner.

Booth Display Diagram – For Island Booths (400 square ft. or larger)

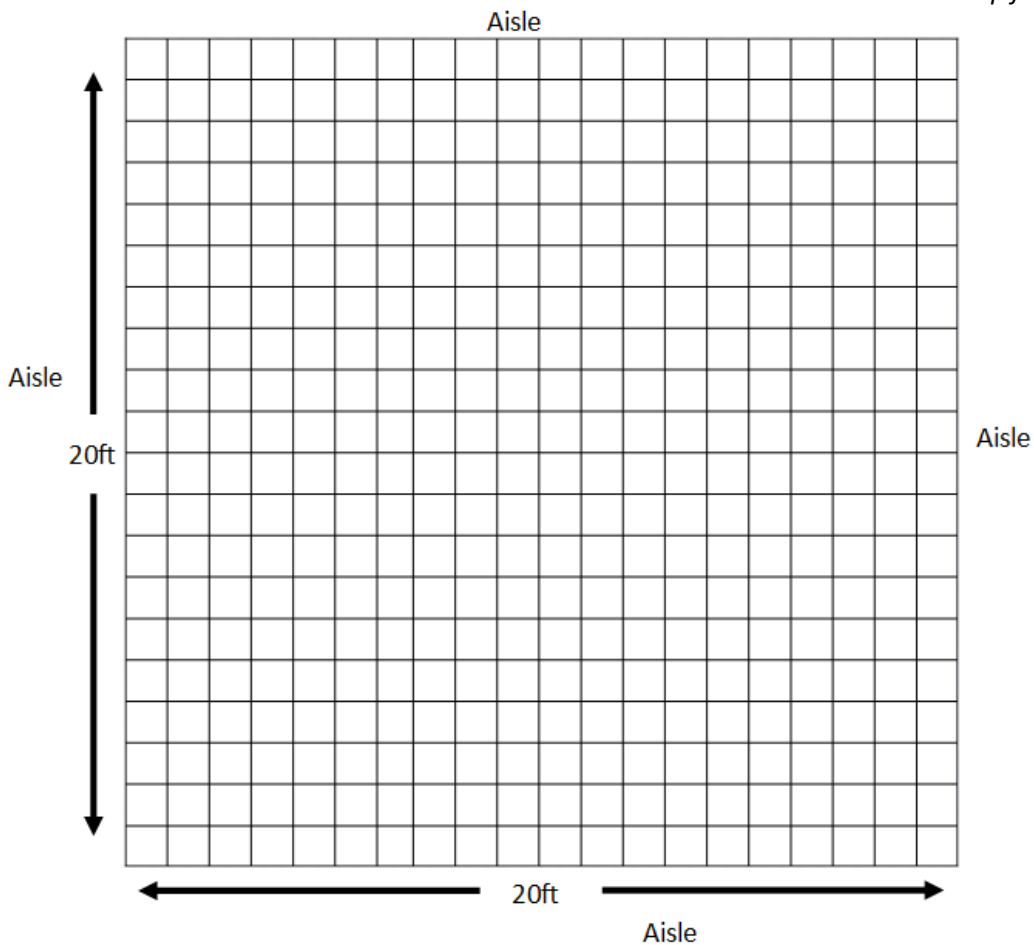
Company Name: _____

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Island Booth

The ceiling height in the exhibit hall is 22ft tall.

*Each box = 1 sq. ft.



Display Rules

- A maximum height range of 16ft is permitted for floor standing items.
- Banner hanging is permitted and will be hung at the height of 16ft from the floor to the bottom of the banner. The banner must be hung directly over the booth and back 10ft from neighboring booths.
- Double-sided or rotating banners, signs, and graphics must be set at least 10ft away from other booths.